

This email is to clarify the registration process for the CU Succeed courses in the district:

Students interested in receiving UCCS credit for one of the CU Succeed courses being taught by an approved D20 instructor, will:

- register online per UCCS instructions provided by their instructor
- Here is a video on how to initially apply/register for a UCCS account so that the student can sign-up for the class.

http://www.uccs.edu/~extendedstudies/uccs_cu_succeed.html

- provide a \$75 non-refundable application fee to their instructor (Check made out to District 20)

Instructors will:

- collect application fees from students
- complete the UCCS roster of enrolled students
- send roster and application fees to the CTE office. (Please do **not** give the application fees to the AP or CE counselor in your building.)

CTE office will:

- pay the total student tuition cost per course (not including \$75 non-refundable application fee)

If you have any further questions, please do not hesitate to contact Rae Niu or Diane Forsythe (in the D20 Career and Technical Education office at 234-1344), or the UCCS' Extended Studies Office at 255-2498.